

Policy and Procedures Section: 402 Subject: IAC Headquarters Staff

> Date: 04-10-2021 Revision: 21

402.1. General

IAC Headquarters staff oversees all facets of the day-to-day operations of the International Aerobatic Club and editorial needs of *Sport Aerobatics* magazine and *In the Loop* digital publication of the IAC.

402.1.1 Policy

- a) IAC Headquarters staff are appointed by the IAC Board of Directors.
- b) Staff members can only be appointed or removed by a majority vote of the IAC Board of Directors.
- c) Staff members are under the general supervision of the IAC President and the EAA Executive Vice President if required.
- d) Annual job performance reviews will be performed by the IAC President in conjunction with the EAA Executive Vice President if required.
- e) Salary reviews will be completed by the IAC President within the guidelines of the administrative budget set annually by the IAC Finance Committee.
- f) As a division of the Experimental Aircraft Association (EAA), IAC staff members are considered paid employees of EAA and may participate in EAA employee benefit programs such as health insurance, retirement planning, employee discounts, etc. However, IAC administrative costs are allocated directly from the IAC operating budgets.