Policy and Procedures
Number: 218A
Date: 23 November 2007 Revision: 25
Subject: Nominating Committee

1. General

The purpose of the IAC Nominating Committee is to:

1) Encourage IAC members to run for office, and
2) Inform IAC members of rules and/or procedural changes that might affect candidacy.

2. Program Administration

The Nominations Program is administered by the IAC Nominating Committee, which is appointed by the IAC Board of Directors according to *IAC Bylaws* Article VIII Elections. Members of this Board-appointed committee may be the officers and directors of the IAC Board who are not up for re-election in that given election year. IAC Headquarters will oversee administrative procedures needed to implement the program.

3. Program Policy

The IAC Nominating Program is administered according to *IAC Bylaws* Article VIII Elections. In addition to the policies outlined in the *IAC Bylaws,* the following policies have been established by Board action, effective1990:

a. Qualifications for Office of President:
   1) The candidate must be a current member of EAA and IAC and have been an active member for the past three years.
   2) The candidate must have served a minimum of a one-year term on the Board of Directors of IAC within the three years prior to nomination.

b. Election Policies No political display advertising will be permitted in *Sport Aerobatics* magazine. However, the following will be allowed:

   1) An election brochure may be distributed with the ballot which contains candidate biographies, resumes and political statements.
   2) A one-time mailing by the candidates will be permitted. However, membership lists will not be released to candidates but rather only to a neutral party as determined by the IAC Board of Directors. This neutral party will retain the mailing labels and will be the contact point for candidates who wish to make such mailings. It is the responsibility of the candidate to coordinate mailings with the neutral party. This procedure will maintain the security of the membership list. Cost of all mailings will be borne by the candidate.

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4. Program Procedures

NOMINATION AND ELECTION GUIDELINES

The Nominating Committee will need to monitor the current board composition and then identify/select candidates to serve as Officers/Directors on the IAC Board. In the selection process, the Nominating Committee will need to actively seek candidates who are committed to representing the interests of the membership and who have a diversity of knowledge to support the IAC Board goals. Additionally, it will be necessary to review the Bylaws along with the P&P concerning the Nominating Committee responsibilities as they are our authorative body.

Committee responsibilities include:
1. Actively seek current IAC members in good standing. (anyone who is a current IAC member in good standing can run for a position to the board)
2. Initially, encourage your candidate to run for a position to the board.
3. Submit the candidates name to the Nominations Chair for further information and encouragement if needed.
4. Give your candidate an overview of the IAC Board expectations.

Additionally, the Nominating Committee will consider the following during the recruitment process when evaluating a candidate for the board.
1. Skills needed at the time.
2. The current boards composition of experienced Officers/Directors.
3. The candidate has experience, talents, expertise to share with the board.
4. The candidate can dedicate time to participate in the board meetings and IAC functions.
5. The candidate is proactive in contacting the membership in his/her assigned region to solicit ideas to bring to the board table.
6. The candidate's background and experience with aviation, business, financing, legal issues.

IAC Headquarters is responsible for the following procedures:

1. Publish nomination, election and annual meeting dates in *Sport Aerobatics* magazine.
2. Prepare and mail election ballot as specified in *IAC Bylaws* Article III Section 3.