Policy and Procedures
Number: 211
Date: 7 November 2002 Revision: 21
Subject: Historian

1. General

The IAC will maintain an official archive of all past issues of magazines, newsletters, Presidential correspondence, decals, patches, pins, photographs and other materials.

2. Program Administration

The IAC Historian will maintain the official IAC archives.

3. Program Policy

A.) The Historian is appointed by the IAC Board of Directors in accordance with Section 200 of this Manual as the Chair of the IAC Historical Committee.

B.) Committee members, if required, will be appointed in accordance with Section 200 of this Manual.

C.) The IAC Historian will maintain an official archive of all past issues of magazines, newsletters, Presidential correspondence, decals, patches, pins, photographs and other materials.

D.) IAC archives will be available for the use of researchers, IAC Officers and Directors and personnel.

E.) At no time will materials be given away and strict controls will be maintained on loans.